



CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER

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ATTENTION

Please carefully review all information requested in this bid package. Failure to submit required samples, literature, unit pricing, extended price, and any other requested information WILL result in automatic disqualification of your bud.

DISQUALIFICATION / REJECTION OF BID

- Two or more bids submitted for one item.
- Signature missing on bid or **any** required form
- Buy American Form not completed or returned.
- M/WBE Form not completed or returned
- Altered or erased unit prices.
- Faxed bid, unless specifically requested.
- Failure to submit required Bond (for Contracts only) by the date indicated.

The reason indicated above WILL disqualify your bid. If you have any questions, call the buyer indicated on the RFQ.

This form must be returned with your bid.

I certify that I have read and understand the information above.

Manual Signature

Date